



YORKSHIRE SKI FEDERATION

(The Regional Body of Snowsport England)

CONSTITUTION

1. NAME OF THE ASSOCIATION

The association shall be known as the 'Yorkshire Ski Federation' and shall cover the region comprising of North Yorkshire, South Yorkshire, West Yorkshire and the East Riding of Yorkshire.

2. STATUS OF THE FEDERATION

The Yorkshire Ski Federation is the regional body of Snowsport England. Snowsport England is the trading name of the English Ski Council Limited.

3. AIMS OF THE FEDERATION

- 3.1 To encourage and promote the sport of skiing at all levels.
- 3.2 To participate in the formulation of Snowsport England policy and to ensure its implementation in the Region.
- 3.3 To act as a forum for constituent members, and to support members in furtherance of their legitimate objectives.
- 3.4 To represent the interests of skiing in the Region to all appropriate authorities.
- 3.5 To develop ski squads and individuals **of all disciplines**, with a view to representing the Region at National level.
- 3.6 To both apply for and provide funding.
- 3.7 To organise regional events, programmes and activities and report on skiing in the Region.
- 3.8 To co-ordinate with County Sports Partnership (CSP) and educational facilities.

4. MEMBERSHIP

Membership shall be open to all ski clubs and similar organisations, and organisations and individuals operating with the Region who are registered with Snowsport England and have promotion of skiing as one of their objectives.

5. CATEGORIES OF MEMBERSHIP

- 5.1 Constituted ski clubs.
- 5.2 Schools.
- 5.3 Institutes of further and higher education.
- 5.4 Commercial Organisations
- 5.5 National, Regional, Local, Voluntary organisations and statutory organisations and similar bodies.
- 5.6 Individuals

6. ADMISSION OF MEMBERS

Application for membership shall be made in writing to the Secretary, and shall be accompanied by such particulars as may be required by the Executive Committee. Upon acceptance constituent groups and individuals shall be registered as members of Snowsport England.

7. SUBSCRIPTIONS

- 7.1 Member organisations and individuals shall pay annual subscriptions directly to Snowsport England.
- 7.2 The Federation's financial year shall commence on 1st April and end on 31st March.
- 7.3 Subscriptions shall be payable to Snowsport England on a Calendar year basis.
- 7.4 Annual membership fees for constituted ski clubs shall be paid on a total membership at a unit rate as reviewed annually.
- 7.5 Annual membership fees for all other categories of membership shall be paid on a 'block' sum reviewed annually by Snowsport England.
- 7.6 The Federation shall receive a rebate of an agreed proportion of all its members' fees from Snowsport England (this is currently 25%).
- 7.7 The qualifying age for Junior membership shall be as regulated by FIS Rule 6242 i.e. under 19 on 1st January of the appropriate year.
- 7.8 Any member whose subscription for that year is in arrears shall not be entitled to any of the rights and privileges of membership after 1st **February** in that year until that subscription and any arrears shall have been paid in full.

8. PRIVILEGES OF MEMBERSHIP

A member organisation or individual member shall be entitled to be notified to attend and the vote (if qualified) at all General Meetings of the Federation, to receive copies of Federation papers, to receive copies of Snowsport England's official publications, and such other benefits as the Executive Committee shall from time to time determine.

9. GENERAL MEETINGS

- 9.1 An Annual General Meeting of the Federation shall be held during June each year at a time and place determined by the Executive Committee, for which twenty one days clear notice shall be given to members who must advise the Secretary of resolutions to be moved fourteen days before the meeting. The Secretary shall circulate and Agenda for the meeting not less than seven days before the meeting.
- 9.2 The business of the Annual General Meeting shall be to:
 - Confirm the minutes of the AGM or any General Meeting held subsequent to the last AGM.
 - Receive the Annual Report of the Executive Committee and the standing committees.
 - Receive the audited accounts of the Federation made up to 31st March each year.
 - Elect an auditor.
 - Elect the Honorary Officials.
 - Transact such other business received in writing (including emails and facsimile) by the Secretary from a member organisations or individual member fourteen days prior to the AGM and included in the Agenda.
- 9.3 Special General Meetings may be cancelled by Snowsport England or on a request in writing addressed to the Secretary from not less than three member organisations representing not less than fifty members between them, or by 50 individual members, at least twenty one days notice before the meeting shall be given.
- 9.4 Nominations of candidates for election as officers of the Federation shall be made by the Executive Committee or by members in writing to the Secretary fourteen days in advance of the AGM.
- 9.5 At all General Meetings the Chair shall be taken by the Chair of the Federation or by the Vice Chair in their absence. In the event of neither being present within twenty minutes of the published time for commencement of the meeting, then the members present shall elect a chair for the meeting from amongst the officers of the Federation present.
- 9.6 Every question to be decided at a General Meeting, with the exception outlined in Clause 11.1 shall be by a simple majority of votes. In the event of equality of votes the Chair of the meeting shall be entitled to an additional casting vote.
- 9.7 A quorum for a General Meeting shall be twelve individual members of member organisations or individual members.

10. VOTING RIGHTS AT GENERAL MEETINGS

- 10.1 One vote **for each** member of a member organisation or individual member of the Federation present at the meeting.
- 10.2 Juniors as defined in Clause 7.7 are not entitled to vote.

11. ALTERATIONS TO THE CONSTITUTION

- 11.1 Any proposed alterations or additions to the Constitution may only be considered at an Annual General Meeting, or Extraordinary General Meeting, when notice of the proposal has been validly given in accordance with Clause 9.2.6, and shall be put to the vote of the Meeting. Provided that not less than two thirds of the Federation present shall be cast in favour of such proposed alterations or additions the same shall be deemed to be carried.
- 11.2 All Alterations to the Constitution of the Federation shall be subject to ratification by Snowsport England and if not so ratified shall be null and void.

12. NOTICES

A notice or any other document may be served by the Federation upon any Member either personally or by sending it through the post addressed to such a Member at their last know address, but the accidental omission to give such notice or other document, or the non-receipt of such notice of that document by any such Member shall not invalidate any resolution passed or election connected therewith.

13. OFFICERS OF THE FEDERATION

- 13.1 The officers of the Federation shall be Honorary and consist of a Chair, Vice Chair, Secretary, Treasurer, Child Welfare Officer, Publicity Officer, Chairs of the Standing Committees and Team Manager(s).
- 13.2 The officers of the Federation shall hold office for one year, and shall be eligible for re-election at the AGM.

14. MEMBERS OF THE EXECUTIVE COMMITTEE

- 14.1 The affairs of the Federation shall be managed by an Executive Committee which shall consist of:
- The Honorary Chair
 - The Honorary Vice Chair
 - The Honorary Secretary
 - The Honorary Treasurer
 - The Honorary Child Welfare Officer
 - The Honorary Publicity Officer
 - Chairs of the following Standing Committees:
 - Alpine;
 - Competitions;
 - Development;
 - Disability Ski;
 - Freestyle;
 - Nordic.
 - A representative of the qualified Ski Instructors in the region who are members of Snowsport England coaching scheme
 - A maximum of two representatives nominated by each member organisation
- 14.2 A quorum for an Executive Committee Meeting shall be five members, two of whom shall be officers.
- 14.3 A nominated officer of Snowsport England **could** also be in attendance at the Executive Meeting but without the power to vote.
- 14.4 Individual members of the Federation shall be entitled to attend and to speak at Executive Committee Meetings but without the power to vote.

- 14.5 At Executive Committee Meetings the Chair shall be taken by the Chair of the Federation **or** by the Vice Chair in their absence. In the event of neither being present within twenty minutes of the published time for commencement of the meeting, then the members present shall elect a chair for the meeting from amongst the officers of the Federation present.
- 14.6 Officers of the Federation will not normally represent their organisations on the Executive Committee, and such organisations shall have the right to nominate other representatives on the Executive Committee in accordance with Clause 14.1.

15. VOTING RIGHTS AT EXECUTIVE COMMITTEE MEETINGS

- 15.1 Each member of the Executive Committee as defined in clause 14.1 shall have one vote.
- 15.2 Every question to be decided at an Executive Committee Meeting shall be decided by a majority of votes. In the event of equality of votes the Chair shall be entitled to an additional casting vote.

16. DUTIES OF THE EXECUTIVE COMMITTEE

- 16.1 All are appointed to the Executive Committee to represent skiing in general, and not only as representatives of their organisations.
- 16.2 The income and funds of the Federation shall be used solely for furthering the objectives of the Federation. In the event of dissolution of the Federation, all assets shall only be capable of being transferred to a body or between bodies whose objectives shall be the same as, or closely related to, those of the Federation as defined in Clause 1 of the Constitution.
- 16.3 The Executive Committee shall cause proper books of account to be kept of all income and expenditure and of all dealings with the assets of the Federation and shall present to the Annual General Meeting in each year a duly audited Income and Expenditure Account and Balance Sheet.
- 16.4 Co-opt such persons necessary for the due conduct of the business of the Federation.
- 16.5 Elect the require number of representatives who shall serve on the various Regional Sports bodies.
- 16.6 Elect the Regional representative to Snowsport England if the Chair of the Federation is unable to fulfil this role.
- 16.7 The Federation is entitled to send two representatives to Snowsport England Council Meetings.
- 16.8 Fill any vacancy which may occur amongst the Honorary Officers of the Executive Committee.
- 16.9 Consider applications for membership of the Federation.
- 16.10 Prepare and approve the Annual Report for submission to the Annual General Meeting.
- 16.11 Appoint sub-committees, with or without executive powers, as and when necessary.
- 16.12 Make bye-laws in terms of the Constitution. Any bye-law shall come into force immediately but shall cease to have effect unless confirmed at the Annual General Meeting next following the making of the bye-law.
- 16.13 Deal with any circumstances not provided for in these rules.

17. STANDING COMMITTEES

- 17.1 Standing Committees shall be formed to cover the following aspects of the Federation's activities:
- Alpine;
 - Competitions;
 - Development;
 - Disability Ski;
 - Freestyle;
 - Nordic.
- 17.2 The Chairs of the Standing Committees shall be officers of the Federation and as such shall stand for re-election each year as provided for in clause 13.2.
- 17.3 The Chairs of the Standing Committees shall cause proper minutes of their committee to be taken and submitted to the Executive Committee for approval.

18. MEMBERSHIP OF STANDING COMMITTEES

- 18.1 Chair of the standing committee.
- 18.2 One representative nominated by member organisations.
- 18.3 The Chairman of the Standing Committee shall cause proper minutes of their committee to be taken and submitted to the Executive Committee for approval.

19. VOTING RIGHTS AT STANDING COMMITTEE MEETINGS

- 19.1 Each member of the standing committee present shall have one vote.
- 19.2 Every question to be decided at a Standing Committee Meeting shall be decided by a majority of votes. In the event of equality of votes the Chair shall be entitled to an additional casting vote.